



# Henry County Fair Association 2024 Merchant's Building Contract



Henry County, State of Illinois - Agreement and Contract for leasing of Merchant's Building space and its operation from the Henry County Fair Association in Cambridge, Illinois, June 18-23, 2024.

The Merchant's Building's hours this year will be Tuesday, June 18 through Friday, June 21 from 2 p.m. to 8 p.m., Saturday, June 22 from 1 p.m. to 8 p.m. and Sunday, June 23 from 1 p.m. to 4 p.m. Cost per booth space is \$50. Booth spaces are 8' x 9'.

### Terms & Conditions:

It is recommended that your booth is staffed during operating hours. Booths will be divided by the Henry County Fair Association's Merchant Building Superintendent and marked with your business's name on the day of set-up. You are responsible to provide your own tables, chairs, extension cords, fans, etc. The Henry County Fair Association will not be held responsible and is not liable for lost, stolen or damaged property or merchandise.

**ENTRY/ADMISSION:** With your booth space, you will receive two exhibitor passes which will allow you admittance into the fairgrounds each day to be at your booth. You may purchase additional exhibitor passes at the cost of \$15 per pass for any other staff that needs to get in to help at your booth.

**SET-UP:** You may set-up Sunday, June 16 or Monday, June 17 from 10 a.m. until 5 p.m. Otherwise, you may set up on Tuesday, June 18 until the building opens at 2 p.m.

**DISCLAIMER:** We will not have more than one of the same businesses in our Merchant's Building. We will give returning vendors priority when accepting contracts. These vendors will be guaranteed their desired booth space. New vendors will be assigned on a first come, first pay basis.

**CAMPING:** Camping space is available for \$30/unit/day for electricity and water. The camping space is a designated area on the "West Hill" of the grounds. Please fill out the camping application form and send in, as spots are filled as properly completed applications are received.

Contract and full payment are due no later than May 20, 2024. No exceptions as spaces are limited. Please mail contracts and check payments in full to: Henry County Fair Association, P.O. Box 105, Cambridge, IL 61238

If paying with cash, you may drop it off during our scheduled fair board meeting times. See the Henry County Fair Facebook Page for details. Thank you for your commitment to making the 2024 Henry County Fair a great success!

Questions can be emailed to [henrycountyfair.il@mail.com](mailto:henrycountyfair.il@mail.com) or contact Bob @ (309) 489-6137 or Sue @ (309) 489-6136

First & Last Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Business Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

# of Booth Spaces: \_\_\_\_\_ # of Exhibitor Passes: \_\_\_\_\_ Camping Days (if applicable): \_\_\_\_\_

Total \$ Due : \_\_\_\_\_ + \_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_ Payment Method: Cash \_\_\_\_\_ Check \_\_\_\_\_  
Booth Spaces    Extra Passes    Camping    Total Due

By signing below, I am stating that I understand and agree to the terms and conditions outlined above to participate as a vendor in the Merchant's Building at the 2024 Henry County Fair.

\_\_\_\_\_ Date: \_\_\_\_\_